



**DEMOGRAPHIC INFORMATION:**

Date of Birth (MM/DD/YYYY):                      Gender:                      Are you currently living in on-campus housing?

   Male                      Yes                      No

   Female

   Other

Are you a resident of New York?                      Country of Citizenship:

Yes                      No                      USA

   Canada

   Other: \_\_\_\_\_

Residency:

Non-resident alien — If non-resident alien, visa type \_\_\_\_\_

Lawful permanent resident

Primary reason(s) for exchange - check all applicable:

access different courses/faculty

evaluate graduate schools

live in a different area

personal growth

participate in host campus international program

enter host campus honors program

exchange as a resident assistant

language study

look for future employment

other: \_\_\_\_\_

**SCHOLASTIC AND OTHER INFORMATION:**

Current Class Level:                      Cumulative GPA:                      Major:                      Minor:

Freshman

Sophomore

Junior

Senior

Will you need courses in your major while on exchange?

Yes                      No

**FINANCIAL AID:**

Are you requesting financial aid for your exchange?

Yes      No

Are you currently receiving financial aid?

Yes      No

Amount of TAP you receive per semester:

**HOUSING:**

Where do you plan to reside at the exchange school?

- Residence Hall
- Sorority/Fraternity
- Off-campus
- Prefer residence hall but willing to live off-campus
- Prefer off-campus but willing to live in residence hall

**OTHER:**

Are you currently enrolled in the honors program?

Yes      No

Marital Status:

Single      Married

Will you be accompanied on exchange by:

Spouse:

Yes  
No

Children:

Yes  
No

Do you wish to go on exchange with another student?:

Yes      No

If yes, name of the student(s):

Name of campus at which the student is enrolled:

**EXCHANGE REQUESTS:**

Period of requested exchange:

Fall Semester 20____	Spring Semester 20____	Fall Quarter 20____
Winter Quarter 20____	Spring Quarter 20____	Summer 20____

List in priority order the institutions you wish to attend and the tuition payment plan(s) you could use.

Name of Institution:

Tuition Payment Plan:

A only

B only

A or B (prefer\_\_)

A only

B only

A or B (prefer\_\_)

A only

B only

A or B (prefer\_\_)

A only

B only

A or B (prefer\_\_)

A only

B only

A or B (prefer\_\_)

**EDUCATIONAL BACKGROUND:**

Number of credits completed to date:

Number of credits enrolled in current term:

Expected  
graduation date:

Do you have any incomplete grades, missing grades, or other  
deficiencies (e.g. failure to complete required  
proficiency tests)?

Yes: explain \_\_\_\_\_

No

Activities, positions, honors while in college:

## **SPECIAL NEEDS OR CIRCUMSTANCES:**

If you have a physical condition for which accessible, on-campus housing or classroom accommodation might be needed; a documented disability which may require academic accommodation (e.g., notetakers, taped texts); a medical condition which might require immediate attention during exchange; or a condition which might affect emotional or mental well-being during exchange, you are encouraged to identify your needs by attaching a separate page indicating the nature and extent of your circumstances and arrangements which are currently being made for you on this campus. Also indicate whether or not we may contact your requested host campuses at this time. NSE does not discriminate on the basis of special needs. Rather, your disclosure at this stage of the application process is invited in order to assist you in identifying a placement site which can provide reasonable accommodation of your needs. Following placement, it is your responsibility to consult the host campus coordinator and ADA officer to determine the deadlines by which you must submit written, current, and professionally documented information as required by your host campus.

## **OTHER CONSIDERATIONS:**

Have you ever been convicted of a felony?

Yes      No

Are you on probation, parole, or have any legal judgments pending against you either inside or outside campus?

Yes      No

Are you currently under any campus disciplinary action for violation of codes of academic or student conduct?

Yes      No

Do you have any outstanding indebtedness to the campus?

Yes      No

## **LANGUAGE PROFICIENCY:**

What is your native language?

English                      French                      Spanish                      Other: \_\_\_\_\_

If you plan to exchange to a campus in Puerto Rico, you must be certified for proficiency in Spanish. If you plan to exchange to the Universite de Sherbrooke in Quebec, you must be certified for proficiency in French. If English is not your first language, for all other NSE locations you must demonstrate proficiency in English. Language proficiency must be determined prior to placement.

**RECOMMENDATIONS/REFERENCES:**

List the individuals who are writing references for you. Submit reference forms to your advisor, at least one faculty/staff member, and one other person who will recommend you for exchange.

Advisor: Department/Office: Phone: E-mail:

Faculty/Staff: Department/Office: Phone: E-mail:

Name: Relationship to Applicant: Phone: E-mail:

**EMERGENCY CONTACT:**

Name: Relationship:

Street:

City, State/Province, and Zip/Postal Code:

Phone: E-mail:

## RELEASE OF INFORMATION:

The collection, retention, and dissemination of your records and information about you are subject to federal regulation under the Family Education Rights and Privacy Act of 1974. You are responsible for specifying the persons or agents who have access to your records. Therefore, it is necessary that we obtain your permission to request and release information pertinent to your exchange. Please read the following statements and sign below:

- I understand that it will be necessary for my campus to obtain certain information about my academic and non-academic record in order to: 1) ascertain my eligibility and suitability for an exchange through NSE, and 2) facilitate my exchange after it is arranged. I hereby grant permission to the NSE coordinator and/or designee to obtain information that is appropriate to my application and participation in the exchange including, but not limited to, letters of recommendation, permanent academic records and transcripts, conduct, fiscal records, medical records, all for the purposes of exchange placement and participation, continuation, or termination.
- I give permission to the NSE coordinator and/or designee to contact appropriate personnel in order to verify that I am under no disciplinary action for violation of codes of academic and student conduct and/or that I have no judicial cases pending which would invalidate my eligibility for exchange.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the NSE application process to my home NSE Coordinator, designee, and those individuals/committees responsible for reviewing and approving my application for exchange participation.
- I hereby give permission for the information contained in my application to be submitted on NSE's restricted, Web-based placement site for the use of the home and host campuses and the NSE Central Office in placement and record-keeping processes.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the NSE application process to the National Student Exchange Central Office and to the NSE host institution at which I am placed.

Signature:

Date:

## **SIGNATURE:**

I have read and fully understand:

- information on eligibility, policy, and procedures presented in the NSE Directory (pages 10-18).
- campus policies and procedures governing my exchange participation.

I further understand that:

- participating in the National Student Exchange is a privilege and not a right.
  - submitting an application is not a guarantee of application acceptance or placement.
  - failure to maintain (prior to and during my exchange) all of the eligibility requirements of the program and those of my home and host campuses will result in the cancellation of my exchange.
  - failure to pay all financial obligations to my home and host campuses will result in the cancellation of my exchange.
  - I also understand that until financial obligations are met, my home and host campuses will not release transcripts; and I will not be permitted to re-enroll at, or graduate from, my home campus.
- If accepted for participation in the National Student Exchange, I agree to adhere to all the rules and regulations of both my home and host institutions. Failure to do so will result in the cancellation of my exchange.

I affirm that all information is complete, accurate, and true to the best of my knowledge. I acknowledge that I am signing freely, voluntarily, and under no compulsion.

Signature:

Date: